



## CUSTOMER COMPLAINT FORM

Dear valued visitor,

Please, if you are not satisfied from the receiving goods or services of the Poseidon Hotel, do not hesitate to express your view. Use [poseidon@otenet.gr](mailto:poseidon@otenet.gr) to email this form directly to the top management of the hotel.

Name of Customer:

Date of Complaint:

Nature of Complaint:

Hospitality or behavior of Staff

Promptness

Cleanliness of Facilities

Quality of Food

Housekeeping Facilities

Other

Please give details of Complaint (brief description):

---

---

---

---

---

---

---

---

To be filled in by the hotel person / department responsible for corrective action:

Immediate Action Taken:

Name & Signature – Incharge of Dept.

Date: